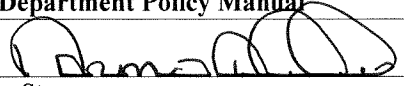


**Wichita Police Department Policy Manual**Approved by: **Policy 511 - Crime Stoppers**

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Maintained by:  
Special Investigations Bureau

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- 511.01 Crime Stoppers of Wichita/Sedgwick County, Inc. (Crime Stoppers) is a not-for-profit charitable corporation run by a board of directors made up of citizens from the Wichita area. All policy and reward decisions are made by the Board, which has no law enforcement official as a voting member. The local Crime Stoppers program is, like all those under the auspices of Crime Stoppers International, designed to solicit information from individuals who would not ordinarily come forward. It is not intended to pay for all intelligence information given to law enforcement agencies.
- 511.02 R The WPD Crime Stoppers Coordinator is responsible for:
- A. Receiving information from confidential informants pertaining to violations of criminal law;
  - B. Screening all information received for accuracy and reliability;
  - C. Disseminating information to the appropriate investigative section of the WPD and/or other law enforcement agency, tracking who the information was provided to and the results of the investigation;
  - D. Safeguarding the anonymity of the person providing the information;
  - E. Presenting information to the Crime Stoppers Board for approval, and overseeing payments
- 511.03 During normal business hours, the Crime Stoppers Coordinator, after verifying the authenticity of information received, shall provide this information to the supervisor or detective assigned to the case. This will be accomplished by immediately giving the Crime Stoppers Information Form to the supervisor or detective, or by making verbal notification with the form, or via email, as soon as possible.
- 511.04 The supervisor or detective given information from Crime Stoppers is responsible for conducting a thorough follow-up investigation and for advising the Coordinator of its results, including arrest(s) made, property recovered, types of charges filed, and the date(s) warrants were issued, by filling out the Crime Stoppers Disposition Return Sheet and sending via email as soon as possible.
- 511.05 During the course of the investigation, the supervisor or detective shall exercise extreme caution to avoid the disclosure of information which may tend to compromise the identity of the Crime Stoppers source of information. This includes telling the suspect, or anyone involved, that the information was gained by Crime Stoppers.
- 511.06 Members of the Wichita Police Department are not authorized to discuss or promise reward payments, other than the Crime Stoppers Coordinator.
- 511.07 An informant who supplies information and then asks for money will not be directed to call the Crime Stoppers Program. To be eligible for a reward, initial contact must be with Crime Stoppers [EXCEPTION: see Section 511.08]. Also, information already known to investigators will not qualify for a reward; nor will payments be made to citizens who report a crime to 911.
- 511.08 Information about any crime [or criminal] which has been media-publicized by Crime Stoppers may be given directly to a police officer without jeopardizing the informant's reward contingencies.
- 511.09 When an Officer/Detective receives a tip sheet from the Crime Stoppers Coordinator, they are to follow the directions as written in the tip sheet.
- 511.10 No tape recordings, written reports or other materials pertaining to Crime Stoppers operations shall be released without the approval of the Investigations Division Commander.